

Mid-Term Report: Half semester report card
Transcript: Completed final marks to date
Final Transcript: All final marks upon graduation



Applying to:

Need to Order Transcript?

Ontario Universities

NO NEED

Ontario Community Colleges

*If you are required to email or upload your transcript to community colleges, talk to your University Placement Counsellor.

REQUIRED

Universities/Community Colleges outside of Ontario (Within Canada)

McGill University

REQUIRED

University of British Columbia

REQUIRED

University of Alberta

REQUIRED

Other Universities/Colleges

REQUIRED

*The above Universities/Colleges may require you to upload or email your Mid-Term Report and/or Transcript.

Universities outside of Canada

United States (US)

REQUIRED

United Kingdom (UK)

REQUIRED

Australia

REQUIRED

Hong Kong

REQUIRED

Others

REQUIRED

*Some of the above Universities may require you to upload or email your Mid-Term Report and/or Transcript.

How To order CIC Transcript:

- 1) Get Transcript Request Form at the College Store, Room N159
- 2) Complete the Transcript Request Form **before** coming to pay at the College Store

***You are responsible for the information written on the form. For any questions regarding University or College address information, please see your University Placement Counselor.**

Please Note:

- If you choose "Same Day Transcript Request", please bring your Transcript Request Form and payment receipt before 3pm at Academic Office which:
 - a) will print your transcript, and/or
 - b) send out your transcript
- If you choose "Five Business Day Service Request", the College Store Staff will submit the Transcript Request to the Academic Office on your behalf.
- If you are requesting a transcript for an institution that is located outside of Canada, please write the address of the institution on the request.
- If you have any questions or need help regarding how to upload and/or email your transcript to Universities or Colleges, please see your University Placement Counselor.